

# Town & Gown Theatre

## Play Submission Form

Plays must be submitted by the expected director and should be submitted no later than March 31<sup>st</sup>. Include a copy of this form, **four** copies of the script, and – if you've never directed a show at Town & Gown before – a brief resume listing your theater experience. Please submit no more than two plays.

Title of Play: \_\_\_\_\_ Author(s): \_\_\_\_\_  
Submitted by: \_\_\_\_\_ Publisher: \_\_\_\_\_  
Total Royalties: \_\_\_\_\_ Approx. Run Time: \_\_\_\_\_

Summary: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Cast & Crew Requirements (Sex and age breakdown, specialty people, total size, etc.):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Set, Prop & Costume Requirements: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Technical Requirements (Sound, lights, music, makeup, special effects, etc.):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Director's Notes (Vision of show, marketing ideas, audience expectations, etc.):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Director's Contact Information

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Scheduling Preference – We will try to accommodate your preference but will be subject to the theater's needs. Rank your preference 1 (most preferred) through 4 (least preferred). Note the 5<sup>th</sup> show is typically a musical.

- \_\_\_ 1<sup>st</sup> Show – Around September
- \_\_\_ 2<sup>nd</sup> Show – Around November
- \_\_\_ 3<sup>rd</sup> Show – Around February
- \_\_\_ 4<sup>th</sup> Show – Around April
- \_\_\_ 5<sup>th</sup> Show – Summer Musical

For more information please call one of the members of the Play Selection Committee, or email [submit@townandgown.org](mailto:submit@townandgown.org)